2018 AGM Meeting Minutes

Title: ACMP Manitoba Chapter
Subject: Annual General Meeting
Date/Time: June 7, 2018 @ 8:30 a.m. – 9:00 a.m.
Location: Sierra Systems (2nd flr - 444 St Mary’s Ave.)

Attendees: 24 in attendance, *19 members and 5 non-members

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<th>Enah Isidro*</th>
<th>Tanya Nietrzeba*</th>
<th>Jill Forbes*</th>
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<td>Craig Adam*</td>
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<td>Irvin Boshman</td>
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<td>Donna Castellano*</td>
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<td>Leanne Douglas*</td>
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<td>Irene Friesen-Hughes</td>
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<td>Janice Gair</td>
<td>Shelly Malo*</td>
<td>Sandra Woloschuk</td>
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<td>Kris Hiebert*</td>
<td>Candace Mutimer*</td>
<td>Cindy Epp*</td>
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Scribe: Enah Isidro

Meeting Minutes

1. Call to Order and Welcome
   - The meeting was called to order at 8:30am by President Donna Castellano.

2. Review Agenda
   - AGM agenda was reviewed by President Donna Castellano.

3. Acceptance of Minutes from 2017 AGM
   - Motion to accept minutes from 2017 AGM was moved by Kris Hiebert
   - Seconded by Leanne Douglas
   - All in attendance in favour
   - Motion was passed

4. Sponsor acknowledgement
   - Thank you to the 2017 sponsors

5. Appointment of an External Auditor
   - Motion to accept waiving the auditor for 2018 was moved by Laura Thompson
   - Seconded by Marianne Meush
   - All in attendance in favour
   - Motion was passed

6. 2018-2019 Board of Directors
   - Thank you to out-going Board Members
     o Past President – Leanne Douglas
     o Treasurer – Kris Hiebert
   - Affirmation of Board Members
     o Treasurer – Shelley Malo
     o Director Sponsor – Candace Mutimer
     o Director Volunteer Outreach – Laura Thompson
     o Director Events - Heather Tulman
     o Director Marketing - Katrina Kettner
   - 2018-2019 Board of Directors:
     o President – Donna Castellano
     o Vice President – Tanya Nietrzeba
     o Secretary – Enah Isidro
     o Treasurer – Shelly Malo
     o Director Sponsorship – Candace Mutimer
     o Director, Communications – Craig Adam
     o Director, Governance – Marianne Meush
     o Director, Membership – Janice Lumsden
## Meeting Minutes

- Director, Events – Heather Tulman
- Director Volunteer Outreach – Laura Thompson
- Director, Marketing - Katharina Kettner

### 7. ACMP Global Update - Leanne Douglas
- Update of global conferences, CCMP, and ACMP Chapters
- Need to add Lisa Mackenzie to the list of CCMP

### 8. ACMP MB Chapter Update - Donna Castellano
- Highlights from Communication/Marketing, Governance, Events, Sponsorship, Membership, and the Treasurer Financial Report were presented to the group.
- Strategic chapter plans for the upcoming years were presented
- 2017-2018 budget was presented (surplus of $2128)

### 9. Motion to Adjourn
- There was a motion to adjourn the AGM
  - Moved by Laura Thompson
  - Seconded by Candace Mutimer
  - All in attendance in favour
  - Motion was passed
  - The meeting was adjourned

### 10. Approval of the 2017 AGM Minutes - a motion for approval will be an agenda item at the 2018 AGM.